

A MEETING of the CHAMBERS INSTITUTION TRUST will be held via Microsoft Teams on WEDNESDAY, 10 MAY 2023 at 2.00 pm.

**All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.**

J. J. WILKINSON,  
Clerk to the Council,

28 April 2023

<b>BUSINESS</b>		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute and Action Tracker</b> (Pages 3 - 8)  Minute of Meeting held on 15 March 2023 to be approved and signed by the Chair and Action Tracker to be updated. (Copies attached.)	5 mins
5.	<b>Beneficiaries Group Update</b> (Pages 9 - 14)  An update from the meeting of the Beneficiaries Group held on 9 May 2023. Minute of the meeting held on 14 March for noting. (Copy attached.)	10 mins
6.	<b>Condition Survey</b>  Discussion to agree the brief to conduct a condition survey of the Chambers Institution Trust buildings.	10 mins
7.	<b>Facilitator Appointment</b>  An update from Kenny Harrow on the appointment of a facilitator under the Place Making Framework. Further information can be found at: <a href="https://arcgis.com">Place Making Support Framework (arcgis.com)</a>	10 mins
8.	<b>John Buchan Museum</b>	5 mins

	An update from Gareth Smith.	
9.	<b>Any Other Items Previously Circulated</b>	
10.	<b>Any Other Items Which The Chairman Decides Are Urgent</b>	
11.	<p><b>Dates of Future Meetings</b></p> <p>Future meetings of the Chambers Institution Trust were scheduled as follows:</p> <ul style="list-style-type: none"> <li>• 14 June 2023 at 5pm</li> <li>• 9 August 2023 at 5pm</li> <li>• 18 October 2023 at 5pm</li> <li>• 13 December 2023 at 5pm</li> <li>• 21 February 2024 at 5pm</li> <li>• 22 May 2024 at 5pm</li> </ul>	

#### **NOTES**

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small, V. Thomson and S. Coe (Beneficiaries Group)

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Please direct any enquiries to Lynne Cuerden Tel: 01835 826527  
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